



**Republic of South Sudan**  
**Ministry of General Education and Instruction**  
**Office of the Minister**

---

Reference: SSNEC/MoGEI/ORD/2025/\_\_\_\_

Date: 03 July 2025

**Ministerial Order No. 4/2025**

**Abolition of Change of Names in Certificate of Primary Education (CPE) and Certificate of Secondary Education (CSE).**

In exercise of the powers vested in me under the South Sudan National Examinations Council Act 2011 (amended, 2016) and in line with the policy mandate of the Ministry of General Education and Instruction to ensure integrity, accountability, and credibility of national examinations records:

I, Kuyok Abol Kuyok, the Minister of General Education and Instruction and the Chairperson of the South Sudan National Examinations Council, do hereby issue the following Ministerial Order:

**1. Abolition of Change of Names**

Effective immediately, the South Sudan National Examinations Council abolishes all processes related to the change, alteration, or replacement of names in national examinations certificates, specifically:

- I. Certificate of Primary Education (CPE), and
- II. Certificate of Secondary Education (CSE)

Notwithstanding the court attestation, change of names is not retrospective, therefore, no requests for modification of names-whether due to personal circumstances/reasons, or legal changes-shall be allowed or processed by the South Sudan National Examinations Council (SSNEC). Candidates are urged to ensure that they registered their names as they wish them to appear in their certificates.

**2. Purpose of the Order**

This Order is intended to:

- I. Preserve the integrity and authenticity of the national examination records.
- II. Prevent fraudulent alterations and identity disputes; and
- III. Establish uniformity and finality in examination documentation.

**3. Instruction for Implementation**

The Undersecretary and the Secretary General of the South Sudan National Examinations Council are hereby directed to take all necessary administrative and operational steps to immediately implement this Ministerial Order, including:

- I. Notifying all State Directors General of Education and County Education officials to that effect;
- II. Issuing public communication to candidates and the general public;
- III. Ensuring that no future applications for change or replacement of names in CPE or CSE certificates are processed; and
- IV. Archiving existing records and finalizing ongoing verifications prior to this Order.

#### 4. Supersession

This Order supersedes any previous circulars, policies, or administrative practices that permitted or facilitated the alteration of names in CPE or CSE certificates.

Issued under my hand and seal of South Sudan National Examinations Council.



**Kuyok Abol Kuyok**

Minister, Ministry of General Education and Instruction and  
Chairperson, South Sudan National Examinations Council



Cc: Hon Martin Tako Moyi, Deputy Minister of General Education and Instruction, Juba

Cc: Ustaz Kachuol Mabil Piok, Undersecretary, Ministry of General Education and Instruction, Juba

Cc: Mr Simon Nyok Deng, Secretary General, the National Examinations Secretariat, Juba

Cc: File